

Southeast Missouri Community Church

*40413 Hwy 25 North
Malden, MO 63863
573-276-8799, semocc.com*

Church Wedding Policy and Request

Reserving Your Wedding:

Southeast Missouri Community Church adheres to the belief that the Bible states that marriage is reserved as companionship of one man and one woman as a lifetime commitment. The church only allows the facilities to be used for wedding and events that support this Scriptural teaching.

Membership does not guarantee the right to use the church for your wedding. Every event at the church is under the jurisdiction of the church Elders who can deny the event request for reasons they feel are appropriate.

Wedding dates are available on a first-come, first-serve basis.

“Members” are those who have had their membership with our church for at least six months and have actively participated in church activities. “Active attenders” are individuals who have actively attended SEMO CC for the minimum of 1 year and abide by the church statement of faith.

SEMO CC will not schedule weddings on Sundays or major holiday weekends. December weddings will be considered on a case by case basis. Only one wedding will be scheduled on a given Saturday; however, other church events may be scheduled on the same day as your wedding. No weddings may be scheduled after 6:00 p.m. The church has to be cleaned the night of the wedding prior to 8:00 p.m.

Though the church is available for weddings, there are church functions which benefit the entire church body which will not move due to a wedding date. Calendar dates such as Vacation Bible School, holiday events, musicals, etc. will have priority when you consider the dates you choose for your wedding.

General Information:

- The church is not for rent but is allowed to be used for weddings by church members, active attenders, immediate family of active members or attenders and individuals raised in our church who have moved away and have family still attending the church.
- Weddings at the church cannot interfere with regularly scheduled meetings such as Sundays and Wednesday night meetings.
- The church does not charge for the use of the buildings for weddings since they prohibit outsiders from having weddings in the church. The church building is a gift from God for the entire body to use appropriately.

- The church pastor does not have to perform the wedding but does have to approve of the pastor chosen by the wedding party to simply ensure he is ordained in a Christian church.
- Some cost is expected though; the church sound worker, church representative, and pastor are spending their own personal time to assist the wedding party and should be compensated. A minimum cost for the sound worker and church representative are suggested. Pastors typically receive an honorarium.
- It is the responsibility of the bride and groom to make all contacts regarding musicians, florist, photography, etc.
- The rooms on the side of the sanctuary can be used for changing.
- Tobacco and alcoholic beverages are prohibited in the building and surrounding grounds.
- Throwing rice on church grounds is prohibited. Throwing birdseed and blowing bubbles is only allowed outside of the building.
- Childcare workers are not provided by the church during any of the wedding proceedings.
- Glitter is extremely difficult to clean up so the use needs to be limited.
- Use of wall-tacks, staples, or nails in the walls is prohibited.

Receptions:

Church facilities (Kidz Bldg) are available for receptions.

Cleaning and Housekeeping:

It is important the church is returned to its original state once the wedding has concluded. A representative of the church, who knows the church needs intimately, will be used to assist with wedding parties needs such as providing keys, checking for damage, helping the wedding party find items in the church, and be the 'go-to' person in the church. The representative is not expected to do any work (ie. cleaning, moving chairs,...).

Wedding parties have the option of cleaning the facilities themselves or paying a custodian to clean the church (if available). The wedding party will be responsible to make arrangements for all of the items they brought into the church to be removed so cleaning can start as soon as possible.

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Church Wedding Request

Please submit this form with a \$100 refundable deposit to secure the date of your wedding (payable to SEMO CC).

Bride's Name:	_____	Groom's Name:	_____
Wedding date:	_____	Time:	_____
Rehearsal date:	_____	Time:	_____

Contact Information:

Phone Number: _____

Email: _____
Current Address: _____

Charges:

*Deposit	\$100.00	Worship Bldg	No Charge
Sound Person	\$75.00	Kidz Bldg	No Charge
Church Rep	\$75.00	**Custodial fee	Varies
Pastor	Honorarium		

* Deposit check will be returned after wedding

** Church Members can choose to clean the church themselves with no charge.

I have read and understand the wedding policies of Southeast Missouri Community Church and agree to abide by the standards within. I understand the fee required for the wedding. I understand that my security deposit is refundable after the wedding, provided no damages occur and all policies are respected.

Signature of Applicant: _____ Date: _____